

**CACP  
Information and  
Communications Technology (ICT)  
Committee**

**2014-2015 Year-End Report**

**(Right Information - Right People - Right Time)**

**Co-Chairs  
Stephen Beckett (Rtd.)  
Kathy Wunder  
Guy Slater**

## **CACP Mandate:**

*Safety and security for all Canadians through innovative police leadership*

## **Objectives:**

The CACP strives to uphold its mission through:

- CONSULTATION:** Enhance public safety and security by collaborating with professional and community partners.
- ADVOCACY:** Advance legislative and policy reform to prevent and investigate crime, support victims and solve problems in the interest of building healthy and safe communities.
- PROFESSIONALISM:** Broaden the body of professional knowledge in support of the development of progressive community-oriented leaders at all levels.
- SUSTAINABILITY:** Research and support innovative strategies and practices to lead the responsible management of public resources.

## **EXECUTIVE SUMMARY**

The ICT Committee has had a productive and exciting year in 2014-2015 reporting year. The ICT Committee assisted primarily in three areas of the CACP Mandate and Objectives.

**Consultation** – the ICT committee worked with partners in professional research organizations such as IDC Canada, Lansdowne and others to do research that would enhance our ability to manage information and provide it where it was needed. Collaboration on workshops with both TASER and Microsoft provided low-cost training for CACP members.

**Professionalism** – the ICT committee enhanced professionalism by providing summarized Frequently Asked Question (FAQ) documents and shared videos (from collaboration with the IACP) for the Chiefs on a number of key subjects that impact police organizations.

**Sustainability** – the ICT committee has taken significant action on the Canadian Community Safety Information Management Strategy (CCSIMS). This is the primary objective of the ICT Committee at this time and the project promises to begin the coordination of resources on which public safety organizations rely for information. It is a forward-looking objective that will attempt to define where we need to be in the near future.

These three CACP Objectives are referenced in **BLUE** throughout this report.

The number of issues for the Committee to track has increased as technology has continued to impact society and provide new and different ways to communicate. The concept of the ICT Committee focusing on fewer strategic objectives greatly assisted us in producing products that will be useful to the Chiefs. The ultimate goal was *Getting valuable information into the hands of the Chiefs (Professionalism)*.

Director Kathy Wunder (Vancouver) was a Co-Chair for the entire year and Deputy Chief Stephen Beckett (Waterloo) was Co-Chair until the end of February 2015, after which Superintendent Guy Slater (Calgary) served as the second Co-Chair. The historical list of Chairs is listed in Appendix B. The ICT committee would like to thank Deputy Chief Beckett for his excellent leadership and support during his time as co-chair.

We have maintained a strong connection with the vendor community (**Consultation**) since many issues we pursue are developed in the private sector. For example, we worked with Microsoft, IBM and TASER to supply inexpensive training for CACP members (**Professionalism**).

There have been three face-to-face meetings over the past year:

- August 2014, at the annual CACP convention in Victoria, BC
- November 2014 in Ottawa, in conjunction with the CITIG Conference
- February 2015 in Edmonton, in conjunction with the CATA National Alerting Workshop.

(We try to schedule meetings in conjunction with other events to reduce travel costs for the members.)

We continue to work and support CITIG in the task of getting and using 20 MHz of broadband data spectrum for public safety in Canada. During this year the second allocation of 10 MHz was assigned, for a total of 20 MHz of spectrum. However, it is now time to start moving things forward, which is a massive undertaking. (**Sustainability**).

Planning has begun for the bi-annual ICT Workshop, to be held in February of 2016. There are a number of key issues for the Workshop, such as the Canadian Community Safety Information Management Strategy (CCSIMS) that will be a key theme for the workshop. This is not a conference in the sense of people viewing a series of static presentations, but rather a Workshop where attendees have breakout sessions to make progress on specific objectives.

Collaboration and partnerships have been valuable over the last year. The ICT continues to benefit from having the CITIG Executive Director as a member of the ICT Committee due to the amount of collaboration between these two committees. We also have ties to the NPISAB by having Rick Barnum (OPP) on the Board as well as Kathy Wunder (Vancouver) on the ITSC that advises the NPISAB on technology issues. Collaboration on workshops with TASER, IBM and Microsoft provided low-cost training for CACP members (**Consultation**).

As a final point, the ICT Committee supplied four representatives to sit on the following committees; CITIG (two members), CATA (one member) and CSSP (one member). These appointments to the Boards will ensure CACP interests are well represented.

## **COMMITTEE MANDATE**

The Committee Mandate was revised on February 21, 2012 and is listed as Appendix A.

## **STRATEGIC PRIORITIES**

This year started with a review of our Strategic Objectives for 2013-2014. Some strategies were revised and are ongoing, a few were changed significantly as they will be developed into CCSIMS, and others were finalized during 2014-2015.

## 2013-2014 Strategic Priorities

- IM issues and challenges (developed into CCSIMS project)
- Analytics (completed)
- Mobility (continuing)
- Shared Environments (developed into CCSIMS project)
- Next Generation 911 (NG911 - continuing)
- Emerging Issues (continuing as a recurring Agenda item)
- Social Media (completed)

At the August 2014 ICT meeting in Victoria, work continued on the Strategic Objectives. A final review of the seven FAQ documents was done and final preparation was arranged to distribute the information to the chiefs (**Professionalism**). We also identified the work that could be done on these objectives during the 2014-2015 year. The role of Shared Services Canada and its impact on non-federal policing was discussed. Concerns are surfacing and arrangements were made to enhance communication with Shared Services Canada by bringing them to key ICT meetings (**Consultation and Sustainability**).

At the November 2014 ICT meeting in Ottawa work continued on the Strategic Objectives. A special workshop regarding CCSIMS, which immediately preceded the ICT meeting, facilitated the gathering of many thoughts and objectives of a national Information Management plan (**Professionalism and Sustainability**). A draft plan resulted from this three-day workshop and work is ongoing to refine this initial draft. We concluded a study with IDC Canada on the current status of Information Management in Canada, which assisted us in developing our draft plan (**Sustainability**). While participation from many organizations are needed in the CCSIMS project the ICT Committee continues to spearhead this initiative.

At our February 2015 meeting in Edmonton we continued to develop our draft CCSIMS plan (**Sustainability**) and began planning our 2016 ICT Workshop. The theme of the workshop will be tightly coupled with the CCSIMS project. This will continue to refine our vision of information in policing and will attempt to look at police information in the near future. The theme of the **RIGHT INFORMATION to the RIGHT PEOPLE at the RIGHT TIME** was established as a simple explanation for a very complex project. (**Sustainability**).

## SUMMARY OF ACTIVITIES AND ACCOMPLISHMENTS – 2014 - 2015

### 1) Continuing the ICT Strategic Planning Objectives:

The ICT Committee provided valuable information to chiefs this year (**Professionalism**). By the end of the year some of the Strategic Objectives had been completed, some were near completion, and others were re-engineered to look at the future (**Consultation and Sustainability**). The selection of a national IM plan for public safety (CCSIMS) as a key Strategic Objective provides a forward-looking project that will benefit not only policing but other public safety partners. It is a significant task, but the ICT Committee feels that we can lead the project until a more permanent form of governance can be established. It is built around getting the Right Information to the Right People at the Right Time (**Sustainability**). At the Board Meeting in Halifax on March 24, 2015, there was a successful motion to support

the CCSIMS project, and a resolution to support CCSIMS was submitted by the ICT Committee on April 1, 2015.

2) **2016 ICT Workshop:**

Planning has already begun for the bi-annual event, which will tie strongly into our National Information Management plan called CCSIMS (**Consultation**). Issues of Cyber Security will also be highlighted.

3) **The 700 MHz Broadband Project:**

We continue to work and support CITIG in the task of getting 20 MHz of broadband data spectrum for public safety in Canada. During this year the second allocation of 10 MHz was assigned, for a total of 20 MHz of spectrum. However, it is now time to start moving things forward, which is a massive undertaking. (**Sustainability**).

4) **Working with the IACP – Cyber Security Survey:**

We continue to have strong working relationships with the IACP. We now have representation on the IACP Information and Communication Technology (ICT) Committee and the IACP Computer Crime and Digital Evidence (CCDE) Committee. Two Cyber Security Videos, specifically designed for Chiefs, are now available from the IACP (a collaborative effort between the CACP and the IACP). We continue to work with them to move matters of concern forward and prepare support documents for Chiefs (**Consultation and Professionalism**). Police systems and partner systems are being attacked, particularly when a negative event happens. This was seen in Ferguson, MI when the shooting incident happened. During the time of the demonstrations a huge spike in attacks occurred. We will be providing a Cyber Security Checklist, written for the Chiefs, to assist them in ensuring they are as prepared as they can be.

This continues to be an area of concern for the ICT Committee as Cyber Attacks continue to happen (on July 29, 2014 it was announced that the *National Research Council of Canada network had been attacked by Chinese nationals* and information, thought to be protected, was stolen). We must continue to educate Chiefs on the dangers of Cyber Attacks.

5) **The NIEM Standard for Information Exchange in Canada:**

Due to circumstances, the NIEM Data Standard project did not progress at the same rate as our other projects during the last year. However the project was reconstituted in 2014 and we are now making progress again. NIEM and other exchange standards are an important part of CCSIMS, since the sharing of data is a keystone issue in CCSIMS (**Sustainability**).

6) **CACP Website:**

During the year progress was made on this important project. The project took far longer than expected due to the security audit response and the additional committee functionality. The website is in full use and the task of loading committees into their new workspace is well underway (**Consultation and Professionalism**).

7) **The National Alerting Project:**

At the 2013 CACP Presidents Meeting, it was determined that a method of alerting police agencies across the country should be researched and piloted. A technology solution was configured but members felt that it may be too complicated for the low frequency of use. At the President's Council in January of 2015 it was decided that an email-based alerting system would be set up to pilot this functionality. A procedural guideline was developed to educate

the members on the new email approach (**Consultation and Professionalism**).

**8) Other Objectives for 2014-2015**

**Other Priorities** – ICT Meetings are scheduled for February (prior to ICT Workshop) and August (national conference). Other subjects such as 700 MHz and NG9-1-1 continue as priorities.

**CONCLUSION**

The Committee had a very busy and successful year. The usual meetings combined with major milestones in the strategic objectives made for an interesting and engaging year for ICT Members. The continued high attendance at each ICT Meeting (25 at every ICT Meeting) is evidence of the level of interest in the work being done here.

Respectfully submitted,

*Guy Slater*

Guy Slater  
Co-Chair  
Superintendent  
Calgary Police Service

*Kathy Wunder*

Kathy Wunder  
Co-Chair  
Director  
Vancouver Police Department

**Appendix A – ICT Committee Mandate**

**COMMITTEE MANDATE**

The Committee Mandate was revised on February 21, 2012.

*The Information and Communications Technology (ICT) Committee identifies issues of concern and recommends courses of action regarding Information Management (IM) and Information / Communications Technology (ICT) for the endorsement of the Canadian Association of Chiefs of Police (CACP) and coordinates action with other CACP committees and stakeholders. The committee endeavours:*

*To promote and recommend Information Management (IM) and interoperability best practices and standards among public safety partners in Canada, as well as internationally, to enhance the safety of both the public and public safety responders; and,*

*To encourage the CACP's involvement in promoting information and communications technology opportunities and solutions that serve police and public safety requirements and to advance best practices among members within the law enforcement community, public safety partners, and, where necessary, through the criminal justice system; and*

*To monitor emerging technologies and trends for their impacts on policing best practices and to determine how they can be applied to improve the quality and effectiveness of policing and public safety.*

## **Appendix B – ICT Committee Chairs Chairs of the CACP ICT Committee**

1998 – Chief J.L. Delcourt, Barrie Police Service

1999 – 2000 - A/Commr. John L'Abbe, Director Informatics & Identifications Services, RCMP

2001 – 2004 - Assistant Commissioner Peter Martin, RCMP

2005 – D/Chief Const. Jim Chu, Vancouver Police Dept

2006 – A/Commr. John MacKillican, RCMP

2007 – 2010 - Chief Clive Weighill, Saskatoon Police Service and Sr. Director Eldon Amoroso,  
London Police Service

2011 – D/Chief Bill Moore, Halifax Regional Police and Michael Doucet, CIO, RCMP

2012 – 2013 – D/Chief Bill Moore, Halifax Regional Police and D/Chief Stephen Beckett, Waterloo  
Regional Police

2013 – 2015 – D/Chief Stephen Beckett, Waterloo Regional Police, September to March - D/Chief  
Bill Moore, Halifax Regional Police, April – August – Director Kathy Wunder, Vancouver Police  
Department

2014 – 20xx – Director Kathy Wunder, Vancouver Police Department

2015 – 20xx – Superintendent Guy Slater, Calgary Police Service